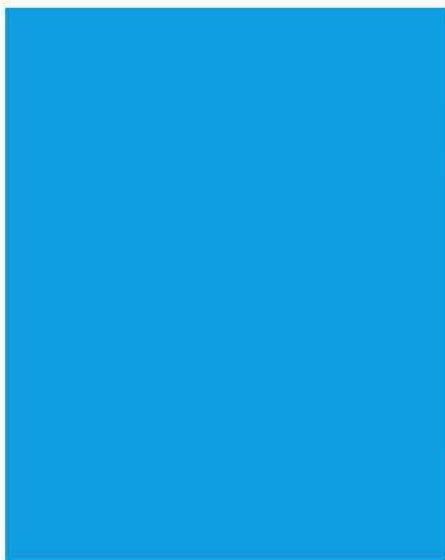


**Memorandum of Understanding  
(MOU) for Quality Improvement  
Immunisation programme between  
NHS England, Clinical  
Commissioning Group, Public  
Health England and Local  
Authority**



# Memorandum of Understanding (MOU) for Quality Improvement Immunisation programme between NHS England, Clinical Commissioning Group, Public Health England and Local Authority

<b>Date</b>	
<b>Audience</b>	NHS England, Public Health England HPU director, Clinical Commissioning Group Immunisation Lead, Local Authority Immunisation lead
<b>Copy</b>	CCG Chief Operating Officers, Public Health England Area Director, Local Authority Director of Public Health
<b>Description</b>	This document sets out the roles and responsibilities of a quality improvement Immunisation programme between NHS England, Public Health England, Clinical Commissioning Groups and Local Authority.
<b>Cross Reference</b>	
<b>Action Required</b>	<b>NHS England Health of Public Health, Public Health England Directors, Clinical Commissioning Group COO and Local Authority DPH to sign a formal agreement taking</b>
<b>Contact Details</b>	

**MOU between**  
**NHS England [insert name of NHS England] and**  
**Clinical Commissioning Group [insert name of CCG lead]**  
**And Public Health England [insert name of PHE lead] and**  
**Local Authority [insert name of LA lead]**

## **1. Introduction**

This memorandum of understanding (MOU) sets out the agreed contribution to quality improvement programmes between:

- a. NHS England (London Region) Public Health and Health in Justice department and
- b. The following partners:
  - *[Insert name of CCG(s)]*
  - *[Insert name of LA(s)]*
  - *[Insert name of PHE HPU region(s)]*
  - *[Insert name of Provider Organisation(s)]*
  - *[Insert name of other parties where applicable]*

## **2. Key principles**

- a. NHS England as the commissioner of immunisation services is working in partnership with key other organisations to improve the quality of the immunisation programme
- b. The quality improvement programme is a holistic approach to a particular identified issue(s) that needs addressing to improve the quality of the immunisation programme.
- c. The quality improvement programme must have a positive impact to improve the accuracy of data or improve the uptake of vaccine preventable diseases as per the UK national schedule or improve the efficiency of the programme without a detrimental effect on the quality of the programme or a combination of the above.
- d. Each partner within the quality improvement programme contributes equally to the programme.

## **3. Partner's quality improvement programme roles**

NHS England is expected to:

- a. Identify the quality improvement programme
- b. Call the appropriate partners together
- c. Lead the quality improvement programme
- d. Have overall responsibility for evaluating and reporting of the quality improvement programme.

Public Health England is expected to:

- a. Provide expert advice on the quality improvement project and any implications this may have on the immunisation schedule
- b. Hold the data older and ensures that data is monitored and shared where requested.
- c. Assesses the request of data within the Information Governance framework and provides advice on its appropriateness of data to be shared with partners

Clinical Commissioning Groups are expected to:

- a. Be a conduit of providing information to GP Surgeries
- b. Provide access to clinical networks
- c. Provide peer support
- d. Provide peer challenge
- e. Be a central point of communication

Local Authorities are expected to:

- a. Provide challenge on the quality improvement project process
- b. Provide local intelligence where available and appropriate
- c. Take the lead on the delivery of Health Promotion activities where appropriate

#### **4. Data Sharing Principle between partners**

As a part of the quality improvement programme, data will be shared with the group that may not yet be in public domain. This sharing is necessary to facilitate the work of the group and should be seen as for management purposes. The data is not provided to be used outside of the remit of the group, nor should it be published or shared with others without the explicit consent of the data owner.

This memorandum of understanding will start on [insert date] and be subjected to a three monthly review until the quality improvement programme is finished.

Sign \_\_\_\_\_ Date \_\_\_\_\_  
*[insert name of NHS England Lead]*  
*[title of lead officer]*

Sign \_\_\_\_\_ Date \_\_\_\_\_  
*[insert name of LA Immunisation Lead]*  
*[title of lead officer]*

Sign \_\_\_\_\_ Date \_\_\_\_\_  
*[insert name of Public Health England Lead]*  
*[title of lead officer]*

Sign \_\_\_\_\_ Date \_\_\_\_\_  
*[insert name of CCG Lead]*  
*[title of lead officer]*

Sign \_\_\_\_\_ Date \_\_\_\_\_  
*[insert names & titles of all / any officers from other providers]*

This page is intentionally left blank